



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)
All India Institute of Medical Sciences, Raipur (CG)

G.E. Road, Tatibandh,
Raipur - 492099 (CG)
www.aiimsraipur.edu.in

No. RC/NF-D3/2024/163

Date: 28.11.2024

ADVERTISEMENT

**FOR RECRUITMENT TO VARIOUS NON-FACULTY GROUP 'A' AND 'B' POSTS
ON DEPUTATION BASIS AT AIIMS RAIPUR**

Last date of receipt of application :	45 days from publication in Employment Newspaper
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The Executive Director & CEO, AIIMS Raipur invites applications in the prescribed pro-forma from the Indian nationals working in various government department/organisations for the following positions purely on Deputation Basis:

S. No.	Name of the Post	Group	Pay Scale (7th CPC)	No. of Post
1.	Medical Superintendent	A	Level-14+NPA	1
2.	Chief Librarian	A	Level-13	1
3.	Chief Nursing Officer	A	Level-12	1
4.	Senior Analyst (System Analyst)	A	Level-12	1
5.	Chief Medical Social Service Officer	A	Level-11	1
6.	Nursing Superintendent	A	Level-11	3
7.	Central Sterile Services Department (CSSD) Officer	A	Level-11	1
8.	Senior Procurement cum Stores Officer	A	Level-11	1
9.	Principal Private Secretary	A	Level-11	2
10.	Assistant Controller of Examination	A	Level-11	1
11.	Executive Engineer (AC&R)	A	Level-11	1
12.	Executive Engineer (Electrical)	A	Level-11	1
13.	Executive Engineer (Civil)	A	Level-11	1
14.	Hospital Architect	A	Level-11	1
15.	Finance & Chief Accounts Officer (Sr. Accounts Officer)	A	Level-11	1
16.	Senior Administrative Officer	A	Level-11	1
17.	Librarian Selection Grade (Senior Librarian)	A	Level-11	1
18.	Stores Officer	A	Level-10	1
19.	Assistant Accounts Officer	B	Level-7	2
20.	Assistant Stores Officer	B	Level-7	1
21.	Chief Pharmacist	B	Level-7	1
22.	Senior Sanitation Officer	B	Level-7	1
23.	Senior Pharmacist	B	Level-6	3
24.	Laundry Manager	B	Level-6	1
25.	Sanitation Officer	B	Level-6	3
Total number of posts				33

I. Essential Eligibility Criteria: As given in **Annexure- A**.

II. Important instructions to candidates:

1. The deputation will be governed by the standard terms and conditions of deputation provided under the DoPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
2. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
3. The period of deputation shall not ordinarily exceed 03 years. However, the tenure of deputation may be extended as per the Govt. of India rules subject to requirement of the Institute.
4. As per the extant rules, applications of candidates from private sector **shall not** be considered for recruitment on deputation basis.
5. Officers who fulfil the prescribed eligibility criteria given in **(Annexure-A)** may submit their application in the attached format **(Annexure-B)** along with the following documents through proper channel to Recruitment Cell, AIIMS Raipur (address given below) so as to reach on or before the last date. In anticipation of delay in getting cadre clearance and other requisite documents, candidates may send an advance copy, **to be forwarded by their reporting authority**, by post only within the prescribed date along with the documents readily available with them:-
 - (a) Application form completed in all aspect should be forwarded through proper channel from competent authority.
 - (b) Self-attested copies of educational qualification.
 - (c) Self-attested copies of experience certificates.
 - (d) APARs of latest five years.
 - (e) Vigilance clearance certificate.
 - (f) NOC issued by the competent authority from the parent organisation/cadre controlling authority.
6. The application form along with the requisite documents will be accepted only through **Speed/Registered Post**. The Institute shall not be responsible for any postal delay. Applications received after the last date i.e. **45 days from publication in employment news** will not be considered.
7. The envelope containing the application(s) should be super-scribed "**Application for the Post of on Deputation basis.**" The address for sending the application form along with supporting documents is given below:-

Recruitment Cell
2nd floor, Medical College Building
Gate No-5, AIIMS Raipur,
G.E. Road, Tatibandh,
Raipur – 492099 (C.G.)
8. While forwarding the applications, cadre controlling authorities are requested to ensure that the following documents are enclosed along with the application form and should reach AIIMS Raipur on or before the last date of submission of application form:-

- (a) Duly attested photocopies of up-to-date APARs/Confidential Reports (CRs) of the latest 05 years of the concerned officer (applicant).
 - (b) Vigilance Clearance Certificate clearly stating that no vigilance/disciplinary proceedings are pending or contemplated against the candidate concerned.
 - (c) No Objection Certificate issued by the competent authority.
9. All the information related to this recruitment will be published on the website of AIIMS Raipur (www.aiimsraipur.edu.in) from time to time. Hence, communication from candidates regarding recruitment process will not be entertained.

III. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Raipur (CG) is an Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India. It is established under the Act of Parliament. Service under the Institute is governed by the Act and the Rules & Regulations framed the Act.
2. Selected candidates are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raipur.
3. The decision of the competent authority regarding the selection of candidates will be final and no representation / communication will be entertained in this regard.
4. The Executive Director & CEO, AIIMS Raipur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.
5. Vacancies are subject to change and final selection will be as per findings of the Selection Committee.
6. A post may remain vacant in case of no candidate found suitable/selected.
7. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
8. No TA/DA will be paid for appearing in the recruitment process which will be held at AIIMS Raipur or any other place as decided by the Executive Director & CEO, AIIMS Raipur.
9. All the communication to candidates regarding recruitment process will be made through email ID provided by them in their application form.
10. All the information / updates related to the recruitment will be uploaded on the website of the AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates.
11. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in. Candidate must mention his/her Name and post applying/applied in the Subject line of e-mail. They may also call on **0771-2577267** for clarification, if any.

Sd/-
Asst. Controller of Examinations
AIIMS Raipur (CG)

Essential Eligibility Conditions

S. N.	Post Name	Medical Superintendent (Group 'A')
1	Pay Scale	Level-14 as per 7 th CPC + NPA
	Essential Eligibility Conditions	<p>1. A Medical qualification included in the I or II Schedule or part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualification included in part II or third schedule should also fulfil the conditions specified in Section 13 (3) of the Act.</p> <p>2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto</p> <p>Or</p> <p>M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p>Experience:-</p> <p>Ten Years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>
2	Post Name	Chief Librarian (Group 'A')
	Pay Scale	Level-13 as per 7 th CPC
3	Essential Eligibility Conditions	<p>Officers under the Central/State/U.T. Governments/ Universities/ Statutory/Autonomous Bodies or Research and Development Organizations</p> <p>i. Holding analogous post on regular basis,</p> <p>Or</p> <p>With at least 5 years of regular service in the grade pay of Rs. 7600 (Pay level 12 as per 7th CPC).</p> <p>Or</p> <p>With at least 5 years of regular service in the grade pay of Rs. 6600 (Pay level 11 as per 7th CPC).</p> <p>And</p> <p>ii. Having educational qualification:-</p> <p>Essential:- (a) Master's Degree in Science (Preferably on Biological Science); of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized Institution or University.</p> <p>Desirable:-</p> <p>(a) Master's Degree in Library Science (b) Training in Medical Librarianship</p>
	Post Name	Chief Nursing Officer (Group 'A')
4	Pay Scale	Level-12 as per 7 th CPC
	Essential Eligibility Conditions	<p>Officers of the State/Central Government or Statutory/Autonomous Bodies:</p> <p>1. Holding analogous posts</p> <p>Or</p> <p>2. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/- (Pay level 11 as per 7th CPC).</p> <p>Or</p> <p>3. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/- (Pay level 10 as per 7th CPC).</p>
4	Post Name	Senior Analyst (System Analyst) (Group 'A')
	Pay Scale	Level-12 as per 7 th CPC
4	Essential Eligibility Conditions	<p>Officers from Ministries/Departments of Government of India/State Government/Union Territories/Statutory/Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600 (Pay level 11 as per 7th CPC) and above with 5 years of regular service in this grade.</p>

5	Post Name	Chief Medical Social Service Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Employees of the Central/State/Union Territory Governments/Universities/Statutory/Autonomous Bodies/Public Sector Undertakings/ Research & Development Organizations (A) (I) Holding analogous post on regular basis Or (II) With 5 years of regular service in the post in grade pay of Rs. 5400 (Pay level 10 as per 7 th CPC) and (B) Possessing the following qualifications and experience: (I) M.A. in Social Work/MSW from a recognized institute/university and not less than 5 years of experience in the field of Medical Social Welfare with sound knowledge of Medical and other government run financial aid schemes.
6	Post Name	Nursing Superintendent (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts Or Deputy/Assistant Nursing Superintendent with 5 years of regular service in the Grade Pay of Rs. 5400/- (Pay level 10 as per 7 th CPC).
7	Post Name	Central Sterile Services Department (CSSD) Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers of Central/State Govt./Autonomous/Statutory Organization holding analogous post on regular basis. Or CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) or 4600/- (Pay level 7 as per 7 th CPC) respectively.
8	Post Name	Senior Procurement cum Stores Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) and have 5 years' experience as a Stores officer on regular basis.
9	Post Name	Principal Private Secretary (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officer of Central/State Government or Central/State Statutory/Autonomous Bodies holding analogous posts or with at Least 7 years of regular service in the post with the grade pay of Rs. 4600 (Level-7 as per 7 th CPC) or higher.
10	Post Name	Assistant Controller of Examination (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies of Research and Development Organizations holding analogues posts on regular basis, Or at least 5 years of regular service in the post in the PB 3, with Grade Pay of Rs. 5400 (Level-10 as per 7 th CPC) or higher.

11	Post Name	Executive Engineer (AC & R) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/ Autonomous Bodies working holding analogous post. Or in PB-3 GP 5400 (Level-10 as per 7 th CPC) with 5 years of regular service in the grade. Or in PB-2 GP 4600 (Level-7 as per 7 th CPC) with 7 years of regular service in the grade.
12	Post Name	Executive Engineer (Electrical) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, Or ii. Assistant Engineer (Electric) with 5 years regular service in PB-3 in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) Or iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600. (Level-7 as per 7 th CPC)
13	Post Name	Executive Engineer (Civil) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/Statutory/ Autonomous Bodies of Research and Development Organizations i. holding analogous posts on regular basis, Or ii. Assistant Engineer (Civil) with 5 year regular service in PB-3 in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) Or iii Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600/-(Level-7 as per 7 th CPC)
14	Post Name	Hospital Architect (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.
15	Post Name	Finance & Chief Accounts Officer (Sr. Accounts Officer) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/ State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations I Holding analogous posts on regular basis Or II. With 5 years regular service in the relevant field in the grade pay of Rs. 5400 (Pay level-10, as per 7 th CPC)

16	Post Name	Senior Administrative Officer (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/ Universities/ Statutory/Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, Or (ii) with 5 years regular service in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) in the relevant field. Note: The Departmental Administrative Officer with 5 years regular service in the grade pay of Rs. 5400/- (Level-10 as per 7 th CPC) will also considered along outsiders (deputationists). In case the Departmental Officer is selected for appointments to the post, it will be treated as having been filled by promotion.
17	Post Name	Librarian Selection Grade (Senior Librarian) (Group 'A')
	Pay Scale	Level-11 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations 1. Holding analogous posts on regular basis , Or 2. With at least 5 years regular service in the grade pay of Rs. 5400/- (Pay level 10 as per 7 th CPC) in the relevant field Or 3. With at least 6 years regular service in the grade pay of Rs. 4800/- (Pay level 8 as per 7 th CPC) in the relevant field Or 4. With at least 7 years regular service in the grade pay of Rs. 4600/- (Pay level 7 as per 7 th CPC) in the relevant field.
18	Post Name	Stores Officer (Group 'A')
	Pay Scale	Level-10 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/ Universities/ Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations 1. Holding analogous posts on regular basis, Or 2. with 2 years regular service in the grade pay of Rs. 4800/- (Level-8 as per 7 th CPC) Or 3. with 3 years regular service in the grade pay of Rs. 4600/- (Level-7 as per 7 th CPC) and having educational qualifications and experience as under: (i) Degree from a recognized University/Institution; (ii) Post-graduate degree/Diploma in Material Management from a recognized University/Institution; Or (iii) Bachelor's Degree in Material management from a recognized University/Institution and 3 years' experience in store handling (preferably medical stores).
19	Post Name	Assistant Accounts Officer (Group 'B')
	Pay Scale	Level-7 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/ Universities/ Statutory, Autonomous Bodies of Research and Development Organizations holding analogues posts on regular basis, Or Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/- (Level-6 as per 7 th CPC).

20	Post Name	Assistant Stores Officer (Group 'B')
	Pay Scale	Level-7 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations i. holding analogous posts on regular basis, Or ii. with 5 years regular service in the grade pay of Rs. 4200 (Level-6 as per 7 th CPC)
21	Post Name	Chief Pharmacist (Group 'B')
	Pay Scale	Level-7 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U.T. Governments/Universities/ Statutory Bodies or Autonomous Bodies or Research & Development Organizations i. Holding analogous posts on regular basis, Or ii. With 5 years of regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/- (Pay level 6 as per 7 th CPC).
22	Post Name	Senior Sanitation Officer (Group 'B')
	Pay Scale	Level-7 as per 7 th CPC
	Essential Eligibility Conditions	Officers working in 200 bedded hospital of Central/State/U.T. Governments or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector Undertakings: i. Holding analogous posts on regular basis; Or ii. Holding a post in the grade pay of Rs. 4200/- (Pay level 6 as per 7 th CPC) with 5 years of regular service in the grade.
23	Post Name	Senior Pharmacist (Group 'B')
	Pay Scale	Level-6 as per 7 th CPC
	Essential Eligibility Conditions	Officers under the Central/State/U. T. Governments/Universities/ Statutory Bodies or Autonomous Bodies or Research and Development Organizations i. Holding analogous posts on regular basis, Or ii. With 6 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 2800/- (Pay level 5 as per 7 th CPC)
24	Post Name	Laundry Manager (Group 'B')
	Pay Scale	Level-6 as per 7 th CPC
	Essential Eligibility Conditions	Officers working in a 200 bedded hospital of Central/State/U.T. Governments or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector Undertakings: (a) i. Holding analogous posts on regular basis, Or ii. Holding a post in the grade pay of Rs. 2400/- (Pay level 4 as per 7 th CPC) with 10 years of regular service in the grade.
25	Post Name	Sanitation Officer (Group 'B')
	Pay Scale	Level-6 as per 7 th CPC
	Essential Eligibility Conditions	Officers of the 200 bedded hospital of Central/State/U.T. Governments or Central Autonomous/Statutory/Local Self Government Bodies or Public Sector Undertakings: i. Holding analogous posts on regular basis, Or ii. Holding a post in the grade pay of Rs. 2800/- (Pay level 5 as per 7 th CPC) with 6 years of regular service in the grade.



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Annexure B

Application for the post of on deputation basis in AIIMS Raipur No. RC/NF-D3/2024/163, Dated 28.11.2024			
1.	Name and address in BLOCK letters:	Affix here recent passport size photograph	
2.	Father's Name		
3.	Date of Birth (DD/MM/YYYY)		
4.	Date of retirement under Central/State Government Rules		
5.	Educational Qualification	i)	
		ii)	
		iii)	
		iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Required (As per advertisement)	Possessed by the Applicant
	Essential:		
Desirable:			
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		

Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.							
S. No	Name of the Office/Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
Total work experience in required Grade Pay:	 Year(s) Month(s) Day(s)					

8.

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation including short term contract, Please state : (a) the date of initial appointment (b) period of appointment on deputation including short term contract (c) name of the parent office/ organization to which you belong	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
	<i>Signature of the Candidate</i>	Candidate's Address:
	Date:	
	Countersigned:	
	_____ [Employer/Authorized Officer]	

Check list

Sr. No.	Particular	Yes/No
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant :

Signature of the Applicant :

Note: Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.